

## **HARBOUR COMMITTEE**

A meeting of **Harbour Committee** will be held on

**Monday, 3 June 2013**

commencing at **5.30 pm**

The meeting will be held in the Meadfoot Room, Town Hall,  
Torquay TQ1 3DR

### **Members of the Committee**

Councillor Amil  
Councillor Ellery  
Councillor Faulkner (J)  
Councillor Hytche  
Councillor McPhail  
Councillor James  
Mayor Oliver

Councillor Richards  
Councillor Stringer  
Mr Buckpitt  
Capt. Curtis  
Mr Jennings  
Mr Stewart

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**Working for a healthy, prosperous and happy Bay**

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For information relating to this meeting or to request a copy in another format or language please contact:

**Kay Heywood, Town Hall, Castle Circus, Torquay, TQ1 3DR**  
**01803 207026**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)

# HARBOUR COMMITTEE AGENDA

1. **Election of Chairman/woman**  
To elect a Chairman/woman for the 2013/14 Municipal Year.
2. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
3. **Election of Vice-Chairman/woman**  
To elect a Vice-Chairman/woman for the 2013/14 Municipal Year.
4. **Minutes** (Pages 1 - 5)  
To confirm as a correct record the Minutes of the meeting of the Committee held on 18 March 2013.
5. **Declarations of interest**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
6. **Urgent items**  
To consider any other items that the Chairman decides are urgent.
7. **Harbour Committee Terms of Reference** (Pages 6 - 7)  
To note the Harbour Committee's Terms of Reference as set out in the Council's Constitution.
8. **Appointment of Harbour Appointments Sub Committee** (Page 8)  
To appoint a Harbour Appointments Sub-Committee for the 2013/14 Municipal Year.

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|------------|---|-----------------|
| <b>9.</b>  | <b>Harbour Asset Review Working Party</b><br>To appoint the Harbour Asset Review Working Party for the 2013/14 Municipal Year.  | (Page 9)        |
| <b>10.</b> | <b>Harbour Budget Review Working Party</b><br>To appoint the Harbour Budget Review Working Party for the 2013/14 Municipal Year.  | (Page 10)       |
| <b>11.</b> | <b>Pilotage Review Working Party</b><br>To appoint a Pilotage Review Working Party with the following Terms of Reference.<br><br>To review the Pilotage arrangements for the Tor Bay Harbour and to recommend amendments to the Pilotage direction as and when appropriate. | (Page 11)       |
| <b>12.</b> | <b>Tor Bay Harbour Authority Revenue Outturn 2012/13</b><br>To note the Report on the Harbour Authority Outturn for 2012/13.  | (Pages 12 - 20) |
| <b>13.</b> | <b>Torquay/Paignton and Brixham Harbour Liaison Forums</b><br>To note the minutes of the above Harbour Liaison Forums.  | (To Follow)     |
| <b>14.</b> | <b>Tor Bay Harbour Authority Budget Monitoring 2013/14</b><br>To note a Report on the Harbour Authority Budget Monitoring for 2013/14.  | (Pages 21 - 33) |
| <b>15.</b> | <b>Tor Bay Harbour Authority Audit Plan</b><br>To approve the Audit Plan for the Tor Bay Harbour Authority Business Unit for 2013/14.   | (Pages 34 - 40) |
| <b>16.</b> | <b>Old Fish Market - Brixham Harbour</b><br>To note the accounts of the Arts and Crafts Market located on the Old Fish Market, Brixham.   | (Pages 41 - 46) |
| <b>17.</b> | <b>Tor Bay Harbour - Port Masterplan</b><br>To approve the Tor Bay Harbour Port Masterplan.   | (Pages 47 - 64) |
| <b>18.</b> | <b>Brixham Northern Arm Business Plan</b><br>To consider the Brixham Harbour Northern Arm Business Plan.  | (Pages 65 - 75) |
| <b>19.</b> | <b>Performance Report - Tor Bay Harbour Authority</b><br>To consider a report on the performance of the Tor Bay Harbour Authority.  | (To Follow)     |